

**FISCAL YEAR 2012
BUDGET**



**MONTGOMERY COUNTY
PUBLIC SERVICE AUTHORITY**

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Executive Summary

The total Fiscal Year (FY) 2012 Budget is \$3,352,717 which is a 3% increase as compared to the FY 2011 Budget of \$3,263,114.

A rate and fee increase was publicly advertised and approved by the Montgomery County Public Service Authority (PSA) Board of Directors to take effect July 1, 2011. The last rate increase for the PSA was July 2010. The Service Fee increased from \$4.50 each Water and Sewer to \$6.50 each Water and Sewer.

The FY 2012 Water Budget is \$1,836,510, which is a 5% increase as compared to the FY 2011 Water Budget of \$1,745,495. This budget includes a 3% salary increase for employees and \$99,000 in Capital Outlay. The Capital Outlay funds are to be used for replacement of existing water meters with radio-read water meters and equipment replacement. This budget includes 10 new equivalent residential connections which is the same as the FY 2011 budget cycle.

The FY 2012 Sewer Budget is \$1,516,207, which is a 0.1% decrease as compared to the FY 2011 Sewer Budget of \$1,517,619. This budget includes a 3% salary increase for employees. This budget includes 8 new equivalent residential which is the same as the FY 2011 budget cycle.

**FY 2012 BUDGET
WATER**

MONTGOMERY COUNTY PUBLIC SERVICE AUTHORITY

	FY 2011 Revised Budget	FY 2012 Proposed Budget	FY 2012 VS. FY 2011	% Diff.
<u>OPERATING REVENUES</u>				
WATER CHARGES AND PENALTIES	1,673,860	1,657,350	-16,510	-0.99%
SERVICE FEES	143,100	205,920	62,820	43.90%
VDH SURCHARGE	5,406	5,386	-20	-0.38%
MISCELLANEOUS	26,005	29,605	3,600	13.84%
OTHER INCOME	1,500	3,000	1,500	100.00%
CONNECTION FEES	7,500	7,500	0	0.00%
INTEREST	2,000	1,750	-250	-12.50%
TOTAL OPERATING REVENUES	1,859,372	1,910,511	51,139	2.75%
<u>OPERATING EXPENSES</u>				
SALARIES AND WAGES	366,375	363,176	-3,199	-0.87%
EMPLOYEE BENEFITS	183,655	177,732	-5,923	-3.23%
PROFESSIONAL SERVICES	104,870	114,600	9,730	9.28%
MAINTENANCE CONTRACTS	83,605	100,000	16,395	19.61%
UTILITIES	40,700	38,700	-2,000	-4.91%
OFFICE SUPPLIES, POSTAGE, TRAINING, DUES, PERMITS	45,960	47,800	1,840	4.00%
WATER SERVICES	527,668	525,000	-2,668	-0.51%
REPAIR AND MAINTENANCE	80,500	105,000	24,500	30.43%
INSURANCE	18,110	17,300	-810	-4.47%
VEHICLE SUPPLIES AND MAINTENANCE	23,900	30,250	6,350	26.57%
UNIFORMS	5,000	5,000	0	0.00%
CHEMICALS AND SUPPLIES	2,500	1,800	-700	-28.00%
PRINCIPLE, INTEREST AND DEBT RESERVE	262,652	310,152	47,500	18.08%
TOTAL OPERATING EXPENSES	1,745,495	1,836,510	91,015	5.21%
<u>NON OPERATING INCOME (EXPENSES)</u>				
FACILITY FEES	25,000	25,000	0	0.00%
CAPITAL OUTLAY	59,000	99,000	40,000	67.80%
TRANSFER TO SEWER	79,876	0	-79,876	-100%
TOTAL NON OPERATING INCOME (EXPENSES)	-113,876	-74,000	39,876	-35.02%
NET INCOME (LOSS)	0	0	0	0.00%

**FY 2011 - FY 2012 BUDGET
SEWER**

MONTGOMERY COUNTY PUBLIC SERVICE AUTHORITY

	FY 2011 Revised Budget	FY 2011 Projected Year End	FY 2012 Proposed Budget	FY 2012 VS. FY 2011	% Diff.
<u>OPERATING REVENUES</u>					
SEWER CHARGES AND PENALTIES	1,320,653	1,290,951	1,365,167	44,514	3.37%
416303 Metered Sales	1,252,713	1,223,021	1,298,235		
416304 Flat Rate	55,440	54,621	54,432		
416401 Penalty Charges	12,500	13,309	12,500		
SERVICE FEES					
416402 Service Charges	80,190	78,326	115,440	35,250	43.96%
MISCELLANEOUS	500	367	500	0	0.00%
416404 Trip Fees	100	0	100		
416405 Transfer Fees	0	0	0		
416406 Reconnection Fees	200	0	200		
416501 Miscellaneous Charges	0	0	0		
416607 Inspection Fees	200	367	200		
419108 Recovered Costs	0	0	0		
OTHER INCOME					
416502 Other Income	3,000	18,303	5,000	2,000	66.67%
CONNECTION FEES					
416601 Connection Fees	5,800	1,967	2,500	-3,300	-56.90%
INTEREST					
416603 Interest Income	100	0	100	0	0.00%
TOTAL REVENUE	1,410,243	1,389,914	1,488,707	78,464	5.56%
TRANSFER FROM WATER					
451106 Transfer from Water	79,876	0	0	-79,876	-100%
TOTAL OPERATING REVENUES	1,490,119	1,389,914	1,488,707	-1,412	-0.09%

OPERATING EXPENSES

SALARIES AND WAGES	346,100	326,435	353,686	7,586	2.19%
510010 Full Time Salaries & Wages	339,800	321,470	348,986		
510020 Overtime	3,000	1,665	2,000		
510050 Compensation of Boards	3,300	3,300	2,700		
EMPLOYEE BENEFITS	169,485	153,083	176,256	6,771	4.00%
512010 FICA-Employers Share	25,995	24,393	27,056		
512020 Retirement - VRS	52,711	46,597	54,855		
512030 Hospital / Medical Plans	79,270	73,488	85,273		
512040 Group Insurance	3,772	841	990		
512050 Long-Term Disability Insur.	1,291	1,128	1,354		
512060 Unemployment Insurance	546	136	838		
512070 Worker's Compensation Prem.	5,900	6,500	5,890		

PROFESSIONAL SERVICES	32,765	25,135	40,800	8,035	24.52%
530010 Professional Services	750	1,605	1,700		
530014 Professional SVS-Engineering	4,895	4,895	12,500		
530015 Professional SVS-Legal	0	0	0		
530016 Professional SVS-Audit	4,620	4,850	5,100		
530023 Professional SVS-Finance	0	0	0		
530024 Professional SVS-Testing	17,500	13,785	16,500		
530026 Lands & Rights - Professional	0	0	0		
530050 Maintenance SVS Contract	5,000	0	5,000		
UTILITIES	74,880	72,428	75,000	120	0.16%
532030 Telephone Services	8,380	7,525	8,000		
533010 Electric Services	63,000	60,397	62,000		
540100 Tipping Fees Payment	3,500	4,506	5,000		
OFFICE SUPPLIES, POSTAGE, TRAVEL, DUES, PERMIT	12,425	10,669	13,350	925	7.44%
532010 Postal Services	100	88	100		
532040 Printing & Binding	300	0	200		
532050 Advertising	225	633	600		
535010 Copier Charges	0	0	0		
535020 Office Supplies	1,500	833	1,000		
537070 Travel - Mileage	0	0	0		
538010 Employee Functions	250	37	200		
538060 Hospitality / Meals	150	51	150		
539010 Travel - Meals & Lodging	200	83	100		
539011 Travel - Registration	750	337	750		
539012 Training	250	272	250		
539020 Books & Subscriptions	100	0	100		
539030 Dues & Assoc. Membership	1,000	133	1,000		
540150 Other Operating Supplies	1,000	311	400		
540180 Fees	100	0	0		
542012 Permits	6,500	7,891	8,500		
571040 ADP Equipment	0	0	0		
WASTEWATER SERVICES					
533050 Sewer Treatment	540,000	451,091	525,000	-15,000	-2.78%
REPAIR AND MAINTENANCE	64,000	59,288	67,000	3,000	4.69%
534030 Repairs & Maint. Facilities	55,000	51,843	60,000		
534040 Repair Part, Supplies - Site	8,500	7,445	6,500		
580020 Lease / Rent of Equipment	500	0	500		
INSURANCE	15,477	14,022	14,200	-1,277	-8.25%
536015 Other Property Insurance	7,655	7,037	7,100		
536016 Motor Vehicle Insurance	3,290	3,375	3,400		
536018 General Liability Insurance	4,532	3,610	3,700		
VEHICLE SUPPLIES AND MAINTENANCE	15,600	18,984	18,500	2,900	18.59%
537010 Repair & Maintenance-Vehicle	2,500	5,430	4,000		
537030 Repair Parts, Supplies-Vehicle	0	0	0		
537040 Gasoline	13,000	12,930	14,000		
537060 Motor Oil, Grease	100	624	500		
UNIFORMS					
540020 Uniforms & Wearing Apparel	4,500	4,001	4,500	0	0.00%

CHEMICALS AND SUPPLIES

540115 Chemicals	19,500	19,350	21,000	1,500	7.69%
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PRINCIPLE, INTEREST AND DEBT RESERVE

580050 Payment of Principle	222,887	215,481	206,915	-15,972	-7.17%
580050 MIDWA Payment of Principle	165,957	165,956	165,957		
580050 NBB2 Payment of Principle	34,716	34,716	17,358		
580055 Debt Reserve	22,214	14,809	23,600		
	0	0	0		

TOTAL OPERATING EXPENSES

1,517,619	1,369,967	1,516,207	-1,412	-0.09%
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NON OPERATING INCOME (EXPENSES)**FACILITY FEES**

416602 Facility Charges	27,750	86,983	27,750	0	0.00%
416611 Sewer Pump Station Facility Fee	24,000	82,983	24,000		
	3,750	4,000	3,750		

CAPITAL OUTLAY

571015 Other Capital Outlay	250	0	250	0	0.00%
571050 Machinery and Equipment	0	0	0		
571060 Motor Vehicles & Equipment	250	0	250		
571010 Furniture and Fixtures	0	0	0		
571030 Communication Equipment	0	0	0		
590000 Bad Debt Expense	0	0	0		

TOTAL NON OPERATING INCOME (EXPENSES)

27,500	86,983	27,500	0	0.00%
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RESERVE FUNDS**SEWER RESERVES**

451213 Sewer Reserves	0	0	0	0	n.a.
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NET INCOME (LOSS)

0	106,930	0	0	n.a.
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BOARD BIOGRAPHIES

Gary D. Creed, Chair
John A. Muffo, Vice Chair
Mary W. Biggs, Secretary-Treasurer
Annette S. Perkins
Douglas W. Marrs
James D. Politis
William H. Brown



Gary D. Creed

Mr. Creed is Chair of the Montgomery County Public Service Authority. He has served on the Authority Board since January 2002. Mr. Creed also serves as a member of the Montgomery County Board of Supervisors, representing District C.

Mr. Creed currently serves as a member of the Road Viewers Board, Utilities Committee, Transportation Safety Commission, Montgomery Regional Solid Waste Authority, Western Virginia Regional Jail (alternate) and Greenways and Pathways Corridor Committee (alternate).

Mr. Creed is retired from Shelor Motor Mile. He and his wife, Linda, have two adult children.



James D. Politis

Mr. Politis has served on the Authority Board since January 1998. Mr. Politis also serves as Chair of the Montgomery County Board of Supervisors, representing District D.

Mr. Politis currently serves as a member on the Agricultural and Forestal District Advisory Committee, New River Valley Visitors Alliance, Real Estate Committee, Road Viewers Board, Tourism Development Council and Fire & Rescue Commission Alternate.



Ms. Mary W. Biggs

Ms. Biggs is Secretary-Treasurer of the Montgomery County Public Service Authority. Ms. Biggs has been a member of the Montgomery County Public Service Authority since January 1996. Ms. Biggs also serves as a member of the Montgomery County Board of Supervisors, representing District F.

Ms. Biggs currently serves as the Liaison to the Montgomery Floyd Regional Library Board, a member of the Road Viewers Committee, the Liaison Alternate to the Planning Commission, the Liaison to the School Board, Chair of Virginia's First Regional Industrial Facility Authority, a member of the Virginia Association of Counties Steering Committee on Education, and represents Region 10 on the Virginia Association of Counties Board of Directors.

Ms. Biggs graduated from Annandale High School, Annandale, Virginia and Virginia Tech with a B.S. Management, Housing, and Family Development, emphasis on Child Development. She also received her M.S. from Virginia Tech in Management, Housing and Family Development in 1979. She has taken several graduate courses in Educational Leadership at Radford University. She is currently employed by the Montgomery County Public Schools, where she has taught for 33 years at Harding Avenue Elementary.

Ms. Biggs has served on various county wide committees associated with Montgomery County Public Schools, worked extensively with Virginia Tech student teacher program, member of the Montgomery County Education Association (MCEA), Virginia Education Association (VEA), National Education Association (NEA), served on VEA Legislative Committee and Legislator Contact Team, and selected for inclusion in International Who's Who of Public Service in 2002 and Who's Who Among American's Teachers, 2004-2006.

Mary and her husband, James M. York, reside in Blacksburg, Virginia with their two cats. When she finds time from education and deliberations, she enjoys relaxing with a good book. She is an avid Virginia Tech football fan, and she always looks forward to spending time with family and friends. She also enjoys traveling to the Outer Banks of North Carolina and Colorado.

Her most rewarding aspect of her job is when she sees that a needed project or plan has been completed, or issues have been resolved to most people's satisfaction.



Mrs. Annette S. Perkins

Mrs. Perkins has served on the Montgomery County Public Service Authority Board since January 1998. Mrs. Perkins also serves as a member of the Montgomery County Board of Supervisors, representing District A.

Mrs. Perkins serves as a member of the Economic Development Commission, Road Viewers Board, Pepper's Ferry Regional Wastewater Treatment Authority, New River Valley Planning District Commission, Virginia Tech/Montgomery Regional Airport Authority, School Board Liaison Alternate and Economic Development Alliance.

Mrs. Perkins has lived in Blacksburg for 49 years. She taught public school in her hometown, Portsmouth, for one year, Christiansburg High School in the early sixties for several years, and Blacksburg High School from 1968 to 1991 where she retired early. After retirement, she taught at Radford University and supervised student teachers for approximately seven years. Mrs. Perkins returned to Montgomery County Public Schools as Assistant Principal at Christiansburg High School from 2004-2005. She then was the Principal at Christiansburg Middle School until June 2008. Mrs. Perkins received her undergraduate degree at Duke University and completed her masters and doctoral studies at Virginia Tech.

Mrs. Perkins is married to Bobby of 49 years. She has one son and two grandchildren residing in Roanoke County.

Mrs. Perkins and her husband, Bobby, are very involved in their community supporting the Summer Musical Enterprise, Blacksburg Sports Club, Hardwood Club, Virginia Tech Athletics, and their Church, Blacksburg Christian.

Prior to Mrs. Perkins serving on the Board of Supervisors and the Public Service Authority, she served from 1991 to 1997 on the Montgomery County School Board, two years as Chair.



John A. Muffo

Mr. Muffo is Vice Chair of the Public Service Authority. He has been a member of the Montgomery County Public Service Authority since January 2000. Mr. Muffo also serves as a member of the Montgomery County Board of Supervisors, representing District G.

Mr. Muffo currently serves as a member on the New River Valley Community Services Board, the Montgomery County Social Services Board, Montgomery County Improvement Council, Planning Commission Liaison, Road Viewers Board, Metropolitan Planning Organization Policy Board (alternate), and the Greenways and Pathways Corridor Committee.

Mr. Muffo has lived in District G, northwest Blacksburg, for 26 years with his wife, Sue. They have three grown sons, Michael, Christopher and Patrick. Mr. Muffo is retired from Virginia Tech and works as a higher education consultant. His wife, Sue, is retired from Montgomery County Public Schools and works with the Community Services Board. Mr. Muffo is an active member of the Rotary Club of Montgomery County. In addition to public service, Mr. Muffo enjoys hiking, bicycling and other outdoor activities.



Douglas (Doug) W. Marrs

Mr. Marrs has been a member of the Montgomery County Public Service Authority Board since January 2004. Mr. Marrs also serves as a member of the Montgomery County Board of Supervisors, representing District B.

Mr. Marrs currently serves as a member of the Fairview District Home Board, Local Emergency Planning Committee, Metropolitan Planning Organization, Road Viewers Board, and Western Virginia Regional Jail Authority where he serves as Chairman of the Human Resources Committee and a member of the Administrative Committee.

Doug has been a resident of Montgomery County since 1969. He served in law enforcement for thirty-four years; Christiansburg Police Department, Blacksburg Police Department, Radford Army Ammunition Police Force and was elected Sheriff of Montgomery County in 1996 and retired in 2004 after serving two terms. He is a member of the Disabled American Veterans (DAV), having earned the Purple Heart while in the military.

Doug and his wife have three daughters and nine grandchildren. Jackie retired from the Department of Financial and Management Services of Montgomery County.

Doug enjoys camping and fishing. Doug and Jackie are active members in their church.



William H. "Bill" Brown

Mr. Brown has been a member of the Montgomery County Public Service Authority since February 2008. Mr. Brown was elected to the Montgomery County Board of Supervisors effective January 1, 2008, representing District E and currently serves as Vice Chair.

Mr. Brown serves on the Chamber of Commerce liaison, Agency on Aging Advisory Board, Parks & Recreation Commission liaison, Resource Conservation & Development District (RC&D), Road Reviewers Board, Workforce Investment Board, Fire and Rescue Commission.

Prior to being elected to the Board, Mr. Brown retired as the Chief of Police for the Town of Blacksburg. He began his law enforcement career in 1970 with the Blacksburg Police Department and rapidly rose through the ranks. On April 15, 1994, Mr. Brown was appointed Chief from a pool of 149 candidates. He remained Chief until his retirement on June 30, 2006, serving a total of 36 years with the department. Upon his retirement, the Blacksburg Police Department was named the "William H. Brown Building" in his honor.

Mr. Brown has an associate Arts Degree in Police Science from New River Community College and a Bachelor of Arts Degree in Human Resources Management from Bluefield College. In addition, he has attended numerous specialized law enforcement training programs and is a graduate of the Federal Bureau of Investigation's (FBI) National Academy.

Mr. Brown served on the Virginia Association of Chief's of Police Executive Board for many years rising to the position of First Vice President. He served on numerous Commissions and Boards at the local, state and federal levels. He is a past President of the Blue Ridge Association of Chief's of Police and past Chairman of the Governing Council of the Cardinal Criminal Justice Academy.

Mr. Brown has been recognized by many organizations and is the recipient of numerous community awards, including the 1984 Outstanding Young Law Enforcement award presented by the American Legion Post 182; 1995 Neighborhood Federation Award for Leadership; 2000-2001 Citizen of the Year Award presented by the Blacksburg Lions Club; and 2005 Citizen of the Year Award presented by the Christiansburg/Blacksburg Rotary Club.

Mr. Brown is an Army Veteran, serving with the 9th Infantry Division in Vietnam rising to the rank of Sergeant. He was appointed as a Marriage Officiate by the Circuit Court of Montgomery County in 2003. In addition, he is an Ordained Deacon.

Mr. Brown is married to the former Rebecca James of Radford, Virginia. They have four adult children and six grandchildren.

His motto is, and always has been, "My Attitude's Positive".